



## SPICES BOARD

(Ministry of Commerce and Industry, Govt. of India)  
Sugandha Bhavan  
N.H. By-pass  
P.B.No.2277  
Palarivattom P.O.,  
Cochin - 682 025, India

## स्पाइसेस बोर्ड

(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)  
सुगन्ध भवन  
एन. एच. बें-पास  
पी. बी. नं. 2277  
पालारिवट्टम पी.ओ.  
कोचिन - 682 025, भारत

No. ADM/PRO/2(10)11-12

Dated: 13<sup>th</sup> March 2013

### MEMORANDUM

Sub : Promotion & Posting – reg.

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The following promotions and postings are ordered by Chairman with immediate effect.

Sl. No	Name & Designation	Office to which attached and holding Pay Band and Grade Pay	Promoted post with Pay Band and Grade Pay	Place to which posting ordered
1	Smt. Leene Sheila, Jr. Section Officer	H.O, Kochi PB:2- Rs.9300-34800 + GP Rs.4600	Section Officer PB:2- Rs.9300-34800 + GP Rs.4600	Regional Office, Mumbai
2	Smt. Rose Marie E.A, Senior Clerk	H.O, Kochi PB:2- Rs.9300-34800 + GP Rs.4200	Assistant PB:2- Rs.9300-34800 + GP Rs.4200	Regional Office, Mumbai
3	Shri Rajendra Prasad N, Junior Clerk	H.O., Kochi PB:2- Rs.9300-34800 + GP Rs. 4600	Senior Clerk PB:1- Rs.5200-20200 + GP Rs.2400	QEL, Tuticorin
4	Shri Sajikumar M.N, Junior Clerk	H.O., Kochi PB:1- Rs.5200-20200 + GP Rs.2800	Senior Clerk PB:1- Rs.5200-20200 + GP Rs.2400	Spices Park, Sivaganga
5	Smt. R.P. Damayanthi, Junior Clerk	RRS, Saklespur PB:1- Rs.5200-20200 + GP Rs.2400	Senior Clerk PB:1- Rs.5200-20200 + GP Rs.2400	Regional Office, Chennai

The promotion in respect of the above officials will take effect from the date on which they report for duty in the respective places of posting.

The above officials, on promotion, shall continue to draw salary in the holding Pay Band and Grade Pay being drawn by them on account of Grade revision and they are eligible for transfer T.A and joining time as per rules. The un-availed portion of joining time, if any, will be credited to their Earned Leave account.

All the above officials under orders of transfer shall stand relieved from their respective places on or before 1st April 2013

SECRETARY

To

1. Smt. Leene Sheila  
Jr.Section Officer,  
Spices Board  
Kochi
2. Smt. Rose Marie E.A  
Sr.Clerk  
Spices Board  
Kochi

:2:

3. Shri Rajendra Prasad N  
Jr.Clerk  
Spices Board  
Kochi
4. Shri Sajikumar M.N  
Jr. Clerk  
Spices Board  
Kochi
5. Smt. Damayanthi R.P  
Jr. Clerk  
Spices Board  
RRS, Saklespur

Copy to :  
1. All Directors  
2. RO, Mumbai/RO, Chennai/QEL, Tuticorin/Spices Park Sivaganga  
2. RRS, Saklespur  
3. Chairman's Estt/Accounts/Admn.Sn/Aud. & Vig.Sn/Mktg.Sn/EDP/Personal file/ Administrator E-Office/  
Guard file