



## SPICES BOARD

(Ministry of Commerce and Industry  
Government of India)

Sugandha Bhavan

N.H. By-pass

P.B. No. 2277

Palarivattom P.O.

Cochin - 682 025, India

## स्पाइसेस बोर्ड

(वाणिज्य एवं उद्योग मंत्रालय,

भारत सरकार)

सुगन्ध भवन

एन. एच. बाइपास

पी. बी. नं. 2277

पालारिवट्टम पी.ओ.

कोचिन - 682 025, भारत

No. ADM/PRO/1/2014-15

Dated : 19th May, 2016

### MEMORANDUM

Sub : Promotion and posting – reg.

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The following promotion is ordered by Chairman with immediate effect.

Smt. Kumari Girija, presently working as Senior Clerk in HO, Kochi in the holding Pay Band of PB:2-Rs.9300-34800 + GP Rs.4600 is promoted to the post of Assistant in Pay Band PB:2-Rs.9300-34800 + GP Rs.4200 and posted to DO, Agarthala.

The promotion will take effect from the date on which she reports for duty in the DO, Agarthala. She is eligible for transfer benefits as per rules.

She is allowed to draw the pay and allowances in the present holding Pay Band being drawn by her due to Grade Revision.

The official under order of promotion with transfer should be intimated her acceptance of promotion to the undersigned on or before 24.5.2016. On acceptance of promotion, she shall stand relieved from the present place on 24.5.2016 (A.N).

  
SECRETARY i/c

Smt. Kumari Girija,  
Senior Clerk,  
Spices Board,  
Kochi

- Copy to :
1. All Directors
  2. Scientist C, DO, Agarthala
  3. RO, Guwahati
  4. Chairman's Estt/Accounts/Aud. & Vig.Sn/EDP/Personal file/ Guard file.